

**Indiana Professional Standards Board
External Committee for School Counselors**

**Selections
December 12, 2001**

Members Present: Charlene Alexander, Brad Balch, Peggy Hines, Tom Keller, Susie Matzat, Lin Metzger, Nellie Moore, Sue Reynolds, Kay Schrader, Shawn Sriver, Rex Stockton

Member Absent: Mike Horvath

=====

The External Committee for School Counselors of the Indiana Professional Standards Board convened at 9:00 a.m. on November 14, 2001, at the Metropolitan School District of Washington Township Community Building at 1220 South High School Road, Indianapolis.

Peggy Hines called the session to order. Committee replacements were discussed. Names will be forwarded to Peggy Hines.

The committee reviewed the supporting document draft composed to support our recommendations in regard to the pre-service requirements and the license structure.

A phone conference was held with Tom Clawson, Executive Director, and Susan Eubanks from National Board of Certified Counselors. The NCE (National Counseling Exam) was developed in 1982, which is a generalist counselor exam. Items have become more application-oriented over the years.

An initial school counselor licenser exam is in development by NBCC at the present time. A job analysis of the school counselor responsibilities will be completed prior to development, which will analyze factors necessary for success and the behaviors associated with these behaviors. This information will then be provided to the school counselor education programs. Items then are written for each behavior to compose a 200-item test. The final test should be ready for market in the fall of 2002. It will be a test incorporating application of knowledge.

An estimated cost of the exam per participant would be between \$70-\$110 per person. The exam would be a maximum of four hours, with an average time taken being two hours and 10 minutes. University sites could be set up for test administration or a secure web site may also be used in the future using certified counselors as proctors of the on-line test. The exam could

be available four times per year. The scores can then be communicated via the test-taker and to the proper state agency. A passing score is set for meeting the minimum standard.

The committee discussed the input from both agencies and the ramifications of the test. A final decision was not made.

Future meeting plans were reviewed. On January 23, the committee will attend the IPSB Meeting to present the revised standards. Afterwards, this committee will meet and further discuss which test may best meet our needs if we choose to recommend an exam for licenser. The committee will then begin the discussion on field experience. Expert testimony in regard to testing and to the induction period will be requested. The administrative framework will be reviewed as we begin to form our final document. The beginning formation of the induction period and the possibility of a limited license are other items for discussion at future meetings.

NEXT MEETING: January 23, 2002

LOCATION: Indiana Government Center (Indianapolis)